



# Computer Engineering Department CS491/2 Senior Design Project I/II



## Meeting Minutes Document

### MEETING AGENDA

<b>CS491 Team ID:</b>	T2534		
<b>CS491 Project Name:</b>	DriveMe		
<b>Date of Meeting:</b>	21/04/2026	<b>Time:</b>	21.30

#### 1. Meeting Objective

*The progress of the project and upcoming fair and demo were discussed.*

#### 2. Attendance at Meeting

<i>Student ID</i>	<i>Name</i>	<i>E-mail</i>	<i>Attended (Y/N)</i>
22001734	Ufuk Baran Guler	baran.guler@ug.bilkent.edu.tr	Y
22102334	Eda Alparslan	eda.alparslan@ug.bilkent.edu.tr	Y
21601625	Ege Kaan Eren	kaan.eren@ug.bilkent.edu.tr	Y
22102720	Duru Solakoğlu	duru.solakoglu@ug.bilkent.edu.tr	Y
21901440	Berfin Çetinkaya	berfin.cetinkaya@ug.bilkent.edu.tr	Y
Instructor I	İlker Burak Kurt	<a href="https://www.linkedin.com/in/ilkerburakkurt">linkedin.com/in/ilkerburakkurt</a>	N
Instructor II	Mert Bıçakçı	mert.bicakci@cs.bilkent.edu.tr	Y
Supervisor	İbrahim Körpeoğlu	korpe@cs.bilkent.edu.tr	N



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**MEETING MINUTES**

*Write down the subjects discussed during the meeting and clearly indicate assigned tasks, actions planned, deadlines that is advised/planned to be executed below.*

**3. Topics, Issues discussed during the meeting and Decisions taken**

1. The points to be consider while preparing for demo and CS Fair were discussed. We shared the ideas we came up with in regards to fair and they were appreciated.

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**4. Next Meeting (if planned)**

<b>Date:</b>		<b>Time:</b>	
<b>Objective:</b>			

*\*Please fill this form,convert it to pdf and rename it,then submit it to course advisors & supervisor via e-mail, no later than 24 hours after the meeting.*

**\*\*Naming of the document: TeamID\_MeetingMinutesReport\_MeetingNo\_Date\_documentversion.pdf  
(Example: T2301\_MeetingMinutesReport\_01\_15102023\_v1.pdf)**